



**Girlguiding**  
Ayrshire North County

<b>Site:</b>	<b>BLAIR ACTIVITY CENTRE</b>	<b>Assessment No.</b>	<b>BAC/GEO/23</b>
<b>Assessor</b>	Charlotte Main, Pen Hof, Shiona Gilmour	<b>Description of Building or Area</b>	Geocaching is run across the whole site, participants use GPS to navigate to different points on site.
<b>Date of Assessment</b>	5th July 2023		
<b>Task/Activity/Process/Equipment</b>	Geocaching (self-led activity)		
<b>Technical Advisor (if applicable)</b>	n/a		
<b>Persons Name (if Applicable to vulnerable Groups etc)</b>	n/a	<b>Equipment used (if applicable)</b>	GPS, Caches
<b>When Identifying HAZARDS consider:</b>			
a) The Task (Who, What, Where, When, How)			
b) The environment (temperature, noise, lighting, dust, fumes)			
c) Materials, Equipment, and Substances (machinery, tools, chemicals, etc)			

RA REF No.	Hazard	Description of potential accident/injury/loss	Persons affected	Precautions/Controls already in place	Risk Rating Factor = SxL			Further control measures required?	Action By Whom	To be completed by (Date)
					Severity	Likelihood	Factor			
BAC/GEO/23/01	Slips, trips & falls	Personal injury	All users	Activity takes place in the natural environment where the ground is often uneven, wet, slippery Participants and instructors to wear appropriate closed toe, sturdy footwear for the environment	2	3	6			
BAC/GEO/23/02	Roads & traffic	Crossing roads - Major injury/death	Participants/ Instructors	Session takes place onsite. Vehicular traffic will be using access road, 10mph speed restriction in place Group briefing to be made aware of traffic around site	5	1	5	Traffic speed signage required	BMC	1/9/23
BAC/GEO/23/03	Members of the public or animals	Personal injury	All users	Participants always go in pairs An "in & out" log is kept to monitor participant movements Recall system in place Participants informed not to approach dogs or other animals	4	1	4			
BAC/GEO/23/04	Getting lost around site	Participants getting split up and getting lost	Participants/ Instructors	Maps provided and simple navigation techniques given at the beginning of activity/instructions given. Participants work in pairs Obvious roads and paths are present	1	2	2			
BAC/GEO/23/05	Adverse weather	Hit by lightning, possible death	All users	If there is thunder and lightning the activity is stopped and the 30/30 rule is followed (If the flash to bang is 30 seconds in length or less you should seek shelter. Staying inside this shelter is advised until 30 minutes past the last clap of thunder- <a href="https://www.rospa.com/leisure-water/safety/leisure-safety/lightning">https://www.rospa.com/leisure-water/safety/leisure-safety/lightning</a> ) Weather forecast to be checked at the start of the day by leader	5	1	5			
BAC/GEO/23/06	Poor behaviour of participants	Personal injury	All users	Ground rules set out at the start of the activity. Participant removed from the session	3	1	3			
BAC/GEO/23/07	Equipment failure	Personal injury	All users	Course checked prior to use Damaged equipment removed from use, recorded in site log & reported to management committee.	1	2	2			

<b>Site:</b>	<b>BLAIR ACTIVITY CENTRE</b>	<b>Assessment No.</b>	<b>BAC/GEO/23</b>
<b>Assessor</b>	Charlotte Main, Pen Hof, Shiona Gilmour	<b>Description of Building or Area</b>	Orienteering is run across the whole site, participants use maps & compasses to navigate to different points on site.
<b>Date of Assessment</b>	5th July 2023		
<b>Task/Activity/Process/Equipment</b>	Orienteering (self-led activity)		
<b>Technical Advisor (if applicable)</b>	n/a		
<b>Persons Name (if Applicable to vulnerable Groups etc)</b>	n/a		
<b>When Identifying HAZARDS consider:</b>		<b>Equipment used (if applicable)</b>	Maps, compasses, markers
a) The Task (Who, What, Where, When, How)			
b) The environment (temperature, noise, lighting, dust, fumes)			
c) Materials, Equipment, and Substances (machinery, tools, chemicals, etc)			



RA REF No.	Hazard	Description of potential accident/injury/loss	Persons affected	Precautions/Controls already in place	Risk Rating Factor = SxL			Further control measures required?	Action By Whom	To be completed by (Date)
					Severity	Likelihood	Factor			
BAC/ORI/2 3/01	Slips, trips & falls	Personal injury	All users	Activity takes place in the natural environment where the ground is often uneven, wet, slippery Participants and instructors to wear appropriate closed toe, sturdy footwear for the environment	2	3	6			
BAC/ORI/2 3/02	Roads & traffic	Crossing roads - Major injury/death	Participants/ Instructors	Session takes place onsite. Vehicular traffic will be using access road, 10mph speed restriction in place Group briefing to be made aware of traffic around site	5	1	5	Traffic speed signage required	BMC	1/9/23
BAC/ORI/2 3/03	Members of the public or animals	Personal injury	All users	Participants always go in pairs An "in & out" log is kept to monitor participant movements Recall system in place Participants informed not to approach dogs or other animals	4	1	4			
BAC/ORI/2 3/04	Getting lost around site	Participants getting split up and getting lost	Participants/ Instructors	Maps provided and simple navigation techniques given at the beginning of activity/instructions given. Initial safety briefing, including recall system & a time limit. Participants work in pairs Obvious roads and paths are present	1	2	2			
BAC/ORI/2 3/05	Adverse weather	Hit by lightning, possible death	All users	If there is thunder and lightning the activity is stopped and the 30/30 rule is followed (If the flash to bang is 30 seconds in length or less you should seek shelter. Staying inside this shelter is advised until 30 minutes past the last clap of thunder- <a href="https://www.rospa.com/leisure-water/safety/leisure-safety/lightning">https://www.rospa.com/leisure-water/safety/leisure-safety/lightning</a> ) Weather forecast to be checked at the start of the day by leader	5	1	5			
BAC/ORI/2 3/06	Poor behaviour of participants	Personal injury	All users	Ground rules set out at the start of the activity. Participant removed from the session	3	1	3			
BAC/ORI/2 3/07	Equipment failure	Personal injury	All users	Course checked prior to use Damaged equipment removed from use, recorded in site log & reported to management committee.	1	2	2			